

BY LAWS
of the

NATIONAL COCKATIEL SOCIETY, INC.
(NCS) November 2010

All Revisions approved by the NCS Board of Directors from February, 2001, through November 13, 2001, and by the General Membership of the NCS at its General Business Meeting on November 17, 2001, held in conjunction with the National Cage Bird Show in Manchester, New Hampshire.

All Revisions approved by the NCS Board of Directors from November 13, 2001 through August 31, 2003, and by the General Membership of the NCS at its General Business Meeting August 31, 2003 held in conjunction with the Central Alabama Avicultural Society Bird Show in Montgomery, Alabama.

All Revisions approved by the NCS Board of Directors from August 31, 2003 through November 19, 2005, and by the General Membership of the NCS at its General Business Meeting November 19, 2005, held in conjunction with the National Cage Bird Show in Dallas, Texas.

All Revisions approved by the NCS Board of Directors from November 19, 2005 through November 18, 2006 and approved by the General Membership of the NCS at its General Business Meeting November 18, 2006, held in conjunction with the National Cage Bird Show in Chicago, Illinois.

All Revisions approved by the NCS Board of Directors from November 18, 2006 through November 17, 2007 and approved by the General Membership of the NCS at its General Business Meeting November 17, 2007, held in conjunction with the National Cage Bird Show in Denver, Colorado.

All Revisions approved by the NCS Board of Directors from November 17, 2007 through November 22, 2008 and approved by the General Membership of the NCS at its General Business Meeting November 22, 2008, held in conjunction with the National Cage Bird Show in Lansing, Michigan.

All Revisions approved by the NCS Board of Directors from November 22, 2008 through November 21, 2009 and approved by the General Membership of the NCS at its General Business Meeting November 21, 2009, held in conjunction with the National Cage Bird Show in Tulsa, Oklahoma.

NATIONAL COCKATIEL SOCIETY, INC.
BY LAWS

ARTICLE I. NAME, PURPOSE, PRINCIPLE OFFICES, CORPORATE SEAL and FISCAL YEAR.

Section 1. **NAME.** The name of the organization is NATIONAL COCKATIEL SOCIETY, INC., a non-profit organization incorporated under the laws of the state of Georgia. The corporation may be referred to hereafter as “The National Cockatiel Society”, (“NCS”), “the Corporation” or “the Society”.

Section 2. **PURPOSE.** The Society is organized for the purpose of educating its members on the proper care, handling, maintenance and breeding of cockatiels, to provide educational and informative articles through its bi-monthly Journal, to support avian research related to cockatiel nutrition, reproduction and the study of disease; to encourage the breeding of color mutations through the study of genetics; to encourage selective breeding, closed banding and record keeping, to establish a standard of excellence for judging the ideal cockatiel; to establish an NCS Judges Panel of qualified judges to maintain a uniform quality in judging governed by the standard; to hold an annual National Cockatiel Society show each year; to encourage ethical, thoughtful and constructive interactions among its members and fellow aviculturists; and any other provisions of these Articles, the purposes for which the National Cockatiel Society is organized are exclusively “religious, charitable, scientific, literary, and educational” within the meaning of Section 501 (c) (3) of the Internal Revenue Code or the corresponding provision of any future United States Internal Revenue law.

Section 3. **PRINCIPAL OFFICES.** The principal office of the corporation shall initially be located at the place set forth in the Articles of Organization of the corporation. The Board of directors may change the location of the principal office and may also designate additional offices where needed

Section 4. **CORPORATE SEAL.** The Board of Directors shall have power to adopt and alter the seal of the corporation.

Section 5. **FISCAL YEAR.** The fiscal year of the corporation, unless otherwise determined by the Board of Directors, shall be the calendar year.

ARTICLE II. MEMBERSHIP

Section 1. **CLASSES OF MEMBERSHIPS.** There shall be five categories of membership: Single, dual, family, honorary and affiliated club. Business or corporate entities may sponsor NCS events or activities but are not eligible for NCS membership.

- a. A SINGLE MEMBER is defined as one person.
- b. A DUAL MEMBER is two persons who share the same household.
- c. A FAMILY MEMBERSHIP consists of the parents and any dependents under the age of 18 who share the same household.
- d. AN HONORARY MEMBERSHIP may be extended by unanimous decision of the Board of Directors to any person who has uniquely distinguished himself or herself in promoting the interests of NCS and aviculture. Honorary membership shall be for life and shall carry all of the membership privileges as may be conferred from time to time by the NCS Board of Directors.
- e. AFFILIATED CLUB MEMBERSHIP is available to non-commercial organizations, hereafter termed “Affiliated Clubs”. To be eligible for affiliated club membership, the club must have within its own membership, a minimum of one (1) single or one (1) dual NCS memberships.

Section 2. **SUBMISSION OF APPLICATION.**

- a. Applications for single, dual or family membership in the Society shall be made to the Membership/Bands Secretary. No person may hold more than one concurrent membership in the Society.
- b. Applications for affiliated club membership shall be made to the 3rd Vice President (Chairman of Affiliated Clubs),

Section 3. MEMBERSHIP DUES.

- a. Membership dues for single, dual, family and affiliated-club memberships shall be determined by the Board of Directors and reported to the membership at the Annual Meeting of the members. Single, dual and family memberships shall run for one year beginning with receipt of accepted application and shall expire with an individual expiration date.
- b. Affiliated club membership dues are due at the first of the year and club membership shall be for the calendar year. Late club affiliations shall be accepted but there shall be no prorating of dues for partial-year affiliation.
- c. No dues shall be payable by Honorary Members.

Section 4. MEMBERSHIP RIGHTS AND PRIVILEGES.

- a. Each membership, whether single, dual, family, honorary, or affiliated club, entitles the member to one (1) copy of each of the six bimonthly issues of the NCS Journal and to any other NCS mailing, and is entitled to exercise other rights and privileges as may be established by the Board of Directors.
- b. Single, dual, family or honorary memberships are entitled to order NCS-coded leg bands, and to place cockatiel related advertising on the NCS website (www.cockatiels.org).
- c. Single or honorary membership entitles the member to one (1) vote on those matters which members shall be called upon to vote. Dual membership entitles each of the two persons comprising the dual membership to one (1) vote on those matters which members shall be called upon to vote. Family membership entitles each of the two qualified adult members to one vote on those matters which members shall be called upon to vote.
- d. A member may not concurrently hold more than one office as either an elected or appointed member of the Board of Directors, and only one member per household may concurrently hold such office. The Chairman of the Judges' Panel is excepted from this restriction.
- e. Affiliated club privileges and restrictions:
 - (i) Affiliated club membership entitles the club to appoint a club delegate to represent the club. The affiliated club, club delegate, and contact information shall be listed in the NCS Journal and Online listings of Affiliated Clubs. Affiliated clubs are eligible for reciprocating internet linkage between www.cockatiels.org and their own club website.
 - (ii) Affiliated clubs are not entitled to a vote on those matters which members shall be called upon to vote.
 - (iii) Affiliated clubs are entitled to establish one or more NCS-sanctioned shows.
 - a. It is highly recommended that show affiliation be established at least 120 days prior to the show, to permit time for publicity in the NCS Journal and website, to permit exhibitors time to prepare their entries for show, and to permit production and delivery of NCS awards to the Show Chairman. All NCS-sanctioned shows shall be open shows. Any

show which limits participation, either directly, or indirectly because of *short notice and/or lack of publicity*, may be designated a "private", and therefore non-NCS-sanctioned show. Such designation shall be made by the Board of Directors, only if formal written complaint is received by the Board, and if, on investigation by the Board, the complaint is deemed to be valid. The show reports from a non-sanctioned show shall not be posted in the Journal nor Online, nor shall championship points be awarded.

b. The affiliated club shall pay additional show affiliation fees and shall receive NCS awards as established by the Board of Directors and as administered by the 3rd Vice President (Chairman of Affiliated Clubs). NCS-affiliated shows also are entitled to receive advance publicity through inclusion in the NCS Journal and Online Show Calendar, and each show report shall be published in one issue of the NCS Journal and shall be posted Online.

c. Championship points shall be awarded to recipients of top bench placing, according to a point-schedule established by the Board of Directors.

(iv) Affiliated clubs may exercise other rights and privileges as may be established by the Board of Directors.

Section 5. **REMOVALS AND GRIEVANCES.**

- a. Any member who is convicted of violating local, state or federal laws pertaining to the inhumane treatment of any species, or pertaining to importation or exportation of exotic animal species, shall automatically be dropped from the membership roll. The dues of such member shall not be refunded and the Board of Directors shall name a reasonable period of time before such member may again apply for NCS membership.
- b. A member wishing to lodge a grievance against another member shall do so in writing to the Board of Directors, in care of the NCS Secretary. The Secretary shall notify that member in writing, of the specific charges, and the member shall be requested to submit a written response to these charges within thirty (30) days. The Secretary shall then notify the Board of Directors of the presence of a pending grievance. The complaint and response shall then be evaluated by the Ethics Committee for a recommendation. The Ethics Committee may find that the grievance is a personal dispute outside the jurisdiction of the NCS Board of Directors, may request additional documentation from either party, or may report to the Board a finding of either guilt or innocence. If guilt is determined, the Ethics Committee also shall recommend, for Board approval or disapproval, a punishment commensurate with the violation. If the Board is called to action in the grievance (a punishment recommendation by the Ethics Chair), the grievance and the response shall be made available to the NCS Board of Directors. The Board of Directors cannot exceed the punishment recommendation of the Ethics Committee but may reduce the punishment. Grievances shall not be brought forth at the Annual Membership Meeting or any other meeting, since this venue does not provide sufficient time for a fair and complete evaluation of the factual evidence. All Grievance hearings shall be held in Executive Session.

ARTICLE III. MEETINGS

Section 1. **ANNUAL MEETING.** An annual meeting of the membership will be held, if possible, in conjunction with the Society's annual show. All Corporation business conducted by the Board of Directors for the preceding year will be subject for review by the members in attendance. A quorum vote by members in attendance may reject or

amend any old or new business. Proxy votes will not be accepted or counted at the general membership meeting.

Section 2. **BOARD MEETINGS.** The Board of Directors may fix the time and method of calling its own meetings; however, all Board actions must be reported to the membership and subject to review at the annual meeting of the members. An annual meeting for the Board of Directors will be held each year preferably at the Society's annual show, preceding the annual meeting of the members.

Section 3. **SPECIAL MEETINGS.** Special meetings of the members may be held at any time and place in the United States when under the supervision of an NCS Board Member, any special concerns presented by members in attendance shall be presented to the Board by the attending Board member.

Section 4. **QUORUM.** A quorum shall consist of a majority of the Board of Directors then in office or the majority of votes cast. by the general membership present.

Section 5. **PRESIDING AND RECORDING OFFICERS.** In the event of the absence of the Society President, First Vice President, Second Vice President and Third Vice President, the Board of Directors shall elect a temporary presiding Chairman. In the event of the absence of the Society Secretary, the presiding Chairman shall appoint a temporary recording officer.

ARTICLE IV. OFFICERS

Section 1. **NUMBER AND QUALIFICATIONS.** The elective officers of the Society shall be the President, First Vice President, Second Vice President, Third Vice President, Secretary, and Treasurer. These officers are also Directors of the Corporation as defined in Article V, Section 1; to be eligible to serve as an officer a person must meet all of the qualifications and restrictions stated in Article V, Section 2.

Section 2. **PRESIDENT.** The President shall preside over all meetings of the members and all meetings of the Board of Directors, shall preserve order and enforce the Bylaws of the National Cockatiel Society. The President shall serve as Chairman of the Board and report all board actions to the membership. The President shall supervise the daily business and functioning of NCS, shall coordinate all activities of the Society and shall carry out the decisions of the Board of Directors concerning NCS policy or administrative procedures. The President shall nominate for appointment by the Board, each of the Board-Appointed Directors and all Board-appointed non-Board Positions and Committee Chairmen, excepting the Nominations Committee, and those appointments delegated to other Directors by these Bylaws (such as State Coordinators and Judges Panel Secretary). Whenever the President nominates a new individual to fill an appointed position, that person shall immediately assume the functions of the position in a probationary status, and the Board shall defer its vote of approval/disapproval for up to three months, in order to provide sufficient time to determine whether the nominee has the requisite skills and commitment to successfully perform the duties of the position. The President shall be ex-officio member of each committee, excepting the Nominations Committee. The President shall be the representative and official spokesman of NCS.

Section 3. **FIRST VICE PRESIDENT.** The First Vice President shall assist the President in the discharge of his/her official duties, preside at meetings in his/her absence and fill his/her place temporarily in the event of his /her death, removal or resignation, until a new President can be elected. The First Vice President shall be Chairman of the Show Standards Committee for the ideal cockatiel and show cage, and be responsible for completion of and subsequent updating of information for the Society's official handbook, containing the NCS Show Standard of Excellence; shall be assisted by the Chairman of the Judges' Panel to provide input of current information, such as new mutations, new classes or new judging rules for this handbook; shall be Chairman of the Promotions Committee shall design and provide an NCS promotional display to be used at the NCS annual show booth during the annual National Cage Bird Show. The First Vice President shall insure that the booth is set up and Staffed during daylight hours.

Section 4. **SECOND VICE PRESIDENT.** The Second Vice President shall assist the President in the discharge of his /her official duties and preside over all meetings in the absence of both the President and First Vice President. In the event of the death, removal or resignation of the First Vice President, the Second Vice President shall temporarily fill his/her place until a new First Vice President can be elected. The Second Vice President shall be Chairman of the State Coordinators Committee and

- a. Shall be responsible for receiving applications and nominating State Coordinators. Nominations, supported by a brief resumes of State Coordinator applicants shall be presented to the NCS Board of Directors for approval.
- b. Shall notify the NCS Journal Editor and Internet Online Editor of all additions, removals, or changes to the State Coordinator roster.
- c. Shall coordinate efforts among the Regional Directors and the NCS State Coordinators to solicit new members and promote NCS within their respective regions and states.
- d. Shall receive from the Membership/Bands Secretary a quarterly roster of recently expiring, current, new and renewal members, sorted by State, and shall distribute these State membership rosters to the respective State Coordinator(s), as deemed appropriate for the purposes of the State Coordinator program.
- e. Shall evaluate the annual report of State Coordinator activities submitted by each State Coordinator and the report of new and renewal sponsorship referrals provided by the Membership/Bands Secretary, and shall rank the accomplishments of each coordinator to establish State Coordinator-of-the- Year Awards. These awards shall be presented at the National Show. The State Coordinator Chairman also shall advise the Board regarding annual reappointment of each State Coordinator.
- f. Shall respond to all questions or concerns from State Coordinators and Regional Directors, shall report State Coordinator concerns to the Board of Directors, and shall inform the State Coordinators of any policy decisions of the Board of Directors which might affect their State Coordinator activities.

Section 5. **THIRD VICE PRESIDENT.** The Third Vice President shall assist the President in the discharge of his /her official duties and preside over meetings in the absence of the President, First Vice President, and Second Vice President. In the event of the death, removal or resignation of the Second Vice President, the Third Vice President shall temporarily fill his/her place until a new Second Vice President can be elected. The Third Vice President shall be Chairman of Affiliated Clubs, and

- a. Shall promote and coordinate club affiliations with the Society, and shall send affiliation information and applications for the coming year to all previously affiliated clubs, no later than November of each year.
- b. Shall provide each affiliated club delegate with educational information which could help them to host a successful show. Such information is not limited to, but should include:
 - (i) A description of division rosettes, section ribbons, and class stickers customarily awarded to exhibitors by the local club, with advice on economical commercial sources of such awards.
 - (ii) a description of the ideal dimensions and lighting needs of a standard cockatiel show bench and ideal setup of the back-bench staging area.
 - (iii) Description of the respective duties of Show Stewards and Secretaries.
 - (iv) a table listing the NCS Divisions, Sections, and Classes of cockatiels, a Show Point Chart, information on points required for champion and grand champion status, and information on the NCS Hall of Fame.
 - (v) a list of current NCS Judges with their addresses and phone numbers

- (vi) camera-ready NCS-advertisement for possible inclusion in the club's show catalog.
- c. Shall be responsible for ordering and distributing NCS awards to all NCS-affiliated shows.
- d. Shall Chair the NCS Annual National Show, appoint the show committee, including Stewards and Secretary(s), and be responsible for the overall organizational success of the show.

Section 6. **SECRETARY.** The Secretary:

- a. On a monthly basis, shall collate all Board members' comments and ballots for distribution to the Board of Directors, and shall receive Directors' votes and report the results to the Board.
- b. Shall keep the minutes of all Board meetings and the annual General Membership Meeting and submit the minutes of the annual General Membership Meeting to the Journal Editor to be published in the following issue of the Journal.
- c. Shall inform the members of any changes in the Bylaws.
- d. In the case of death, resignation or removal of any elected or appointed NCS officer, shall receive nominations, verify the nominee(s)' willingness to serve, and shall notify both the Board of Directors and the Nominee(s) of the results upon the election of a replacement.
- e. Shall receive from the Nominations Committee, on or before September 1 of the year of NCS' biannual elections, the names of all candidates for elective office, and shall prepare embossed and numbered ballots for mailing to all NCS members who are eligible to vote (defined in Article VI, Section 3).

Section 7. **TREASURER.** The Treasurer:

- a. Shall be sent all monies received by NCS officers and committees on a biweekly basis, and shall be responsible for depositing and recording all monies received in an expeditious manner.
- b. Shall submit a semi-annual and annual financial statement to the Board of Directors, and for publication in the NCS Journal.
- c. Shall provide a statement of income vs. expenses on fundraising efforts to a particular officer when directed by the President.
- d. Shall receive, on or before October 1, projected budgets from officers and committees for the next fiscal year, and shall submit a composite budget to the NCS Secretary on or before November 1st.
- e. Shall prepare the books and acquire an accounting or tax firm as needed to insure that all tax forms required by Federal or State law are filed by the due date of April 15; shall respond to or refer to the accounting or tax firm any inquiries pertaining to tax matters; and shall prepare the books and ship them to the Board-appointed Auditor once the tax forms have been completed.
- f. Shall make payments for all expenses incurred by the Society. Publication costs of the NCS Journal, costs of awards provided to each NCS-affiliated show, and costs of mandated membership mailings by the Membership/Bands Secretary, are considered standard operating expenses and do not require recurrent advance approval by the Board. Original receipts for reimbursement of budgeted or non- budgeted expenses shall be sent to the Treasurer no less often than quarterly, and no later than 45 days after the closing date of the quarter. The Treasurer shall send copies of each receipt and the check for reimbursement directly to the NCS President. Non-budgeted expenses which are incurred by any Director must have the advance approval of the President; the President may approve reimbursement of non- budgeted expenses up to \$200.00. Non-budgeted expenses exceeding \$200 require advance approval by the Board of Directors.

The President shall countersign each check received from the Treasurer and forward it to the recipient. In the event that either the President or Treasurer is unavailable for signature, the 1st Vice President, Immediate Past President, or Secretary, in that order, are authorized to countersign checks, on an emergency basis. In the event of the death, resignation or removal of the President, the Acting President shall have all of the financial responsibilities and powers of the President, as defined in this Section, until such time as a new President shall be elected.

ARTICLE V. BOARD OF DIRECTORS

Section 1. **MEMBERSHIP.** The Board of Directors shall consist of sixteen (16) Directors and shall be:

- a. The NCS President, who serves as Chairman of the Board.
- b. The five (5) additional elected officers defined in Article IV, namely, First Vice President, Second Vice President, Third Vice President, Secretary, and Treasurer.
- c. The Immediate-Past President.
- d. The Judges' Panel Chairman.
- e. Five (5) elected Regional Directors, namely one (1) Western Regional Director, one (1) Central Regional Director, one (1) Northeast Regional Director, one (1) Southeast Regional Director, and one (1) Puerto Rico Regional Director..
- f. Three (3) Board-Appointed Directors who shall fill the following positions, namely, Membership/Bands Secretary, NCS Journal Editor and NCS Points Registrar.. These members each shall be appointed by the President, subject to the approval by ballot of the existing members of the Board of Directors.

Section 2. **QUALIFICATIONS.**

- a. To serve as a member of the Board of Directors, whether elected or appointed, a person must be 21 years of age or older and be an NCS member in good standing.
- b. To serve as NCS President, a person must have served a minimum term of not less than four (4) full years on the NCS Board of Directors and must have been an NCS member in good standing for a full six (6) consecutive years. This rule ensures that the President will have had sufficient experience, gained from working within the organization, to become familiar with NCS policies, culture, and administration.

The President may be elected by the general membership to serve no more than two (2) consecutive two- year terms. In the event of the death, resignation or removal of a sitting President, the term served as Acting President by any subsidiary Vice President, or as interim President following election by the Board, shall not be counted against the two-term limitation. A former President may run for the office of President again, once he/she has been out of that office for a two-year term. Any other elected member of the Board may run for re-election to the same office he/she currently holds; there shall be no limit on the number of successive terms any Director may hold, the President excepted.

- c. A person may not serve in more than one elected or appointed Board position, the Judges' Panel Chairman excepted. Only one person per household may concurrently serve in any elected or appointed Board position. Any elected or appointed member of the Board of Directors may serve in one or more additional appointed, non-Board positions except Parliamentarian and Ethics Chair.

Section 3. **CHAIRMAN of the BOARD.** The Chairman of the Board of Directors shall preside at all meetings of the Board and shall have such powers and duties as may be established by the Board of Directors.

Section 4. **IMMEDIATE PAST PRESIDENT** The Immediate Past-President shall be the individual who was displaced from office by election of the current President. He/she shall serve on the Board of Directors and give advice and the benefit of his /her experience, while retaining full voting privileges until such time as the current President becomes the next Immediate Past President. In the event of the death, removal, or resignation of the President, the existing Immediate Past-President shall retain the position of Immediate Past-President. In the event of the death, removal, or resignation of the Immediate Past-President, the position of Immediate Past-President shall remain vacant until, by subsequent election, the existing President is displaced to the position of Immediate Past-President.

Section 5. **JUDGES' PANEL CHAIRMAN.** The Chairman of the Judges' Panel serves as a member of the Board of Directors and is considered to be a Judges' Panel appointment to the Board (See also Article VII).

Section 6. **REGIONAL DIRECTORS.**

- a. Regional Directors shall reside within their geographic regions designated as follows: Western Regional Director: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming. Central Regional Director: Arkansas, Illinois, Iowa, Kansas, Louisiana, Minnesota, Missouri, Nebraska, North Dakota, Oklahoma, South Dakota, Texas, Wisconsin. Northeastern Regional Director: Connecticut, Delaware, Indiana, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, Ohio, Pennsylvania, Rhode Island, Vermont. Southeastern Regional Director: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee, Virginia, and West Virginia. Puerto Rico Regional Director: Puerto Rico.
- b. All Regional Directors shall work with and assist the Second Vice President who chairs the State Coordinators Committee, and shall submit an annual report of the year's activities to the Board of Directors in October; they shall work directly with the State Coordinators within their regions to help recruit new members and promote NCS at clubs, shows, fairs and related events. They shall work with the Auction Committee Chairman to solicit items from members of their Region to be auctioned at the annual NCS Auction at the National Show in November.

Section 7. **MEMBERSHIP/BANDS SECRETARY.** The Membership/Bands Secretary shall receive and record all new and renewal membership applications, record band orders, and keep records of coded band numbers, turn over all monies received to the NCS Treasurer and answer all correspondence concerning membership and bands. In addition, the Membership/Bands Secretary:

- a. Shall send each new member a membership card, welcome letter, and an additional application form, shall verify whether a person ordering bands is a current member and that the code chosen is not in use by another NCS Member. Shall prepare and mail out official renewal notices to all members two (2) months prior to their membership expiration date.
- b. Shall send band orders to the band company in the most expedient manner and time, and in compliance with the format chosen by that company. If a member does not pay his/her dues for a period of twelve (12) months, all band rights are withdrawn. However, the Membership/Bands Secretary will not reassign the band code to another member for a two (2) year period.
- c. Shall forward to the Treasurer, no less than bi-weekly, copies of membership and band order forms along with checks received.
- d. Shall record all sponsorship referrals for new and renewal members under each sponsor's name and shall send to the Chairman of State Coordinators:
 - (i) A quarterly roster of recently expiring, current, new and renewal members, and sponsor, listed by State, and

- (ii) on or before October 15, a report of new and renewal sponsorship referrals enlisted by each State Coordinator.
- e. Shall keep the Journal Editor and Board of Directors informed of new members on a bi-monthly basis.
- f. Shall provide up-to-date membership rosters when directed by the President.
- g. Shall prepare, on a bimonthly basis, the NCS membership mailing labels for the mailing of the NCS Journal, and shall send these mailing labels to the Printing Company as directed by the NCS Journal Editor.
- h. Shall maintain a record of members paying for aviary registration, and annually shall produce the "Directory of NCS Registered Aviaries" in acceptable electronic format, to the NCS Journal Editor and Online Editor.
- i. Shall provide electronic backup copies of all membership/bands databases, including expired and current membership, expired and current band information, payments received, etc., to the NCS President and NCS Secretary no less often than annually.
- j. The NCS Membership roster, inclusive of name, address, telephone number and email address, may only be used for official NCS business. The NCS Membership database may be used by the NCS Membership/Band Secretary, NCS President, and NCS Second Vice President for NCS State Coordinators to contact members within their state.

Section 8. NCS JOURNAL EDITOR. The NCS Journal Editor shall edit and publish the Society's Journal on a bi-monthly basis. To assist with this task, the Journal Editor may appoint a Journal staff to assist in assembling and mailing the Journal, and may appoint Journal consultants in the areas of Genetics, Nutrition, Pet Care and Veterinary Care and in other areas as needed, to contribute articles and "question- and-answer" columns on their topics to the Journal. The editor may appoint reviewers to evaluate the merit of submitted material; acceptance for publication will be at the discretion of the Editor. The Journal Editor shall have the authority and responsibility to correct errors in spelling, grammar or syntax before publication of submitted material. The NCS Journal shall not be used to espouse views on NCS political issues, shall not endorse, directly or by implication, any particular candidate running for NCS election and shall not express negative statements concerning any NCS member; the Journal Editor shall be responsible for assuring that all material accepted for publication in the Journal is in compliance with this policy. The Journal Editor shall set Journal advertising rates, with the approval of the Board of Directors, and shall coordinate efforts with the Fundraising and Advertising Chair to acquire advertising for the Journal. The Editor shall report to the Fundraising and Advertising Chair and to the Treasurer a list of any ads received and the Journal issues covered, and shall turn over all monies received to the NCS Treasurer.

The NCS Journal Editor shall maintain a permanent electronic archive of each issue of the Journal and shall provide backup copies of each annual volume of the Journal to the NCS President and NCS Secretary. Each issue of the Journal shall be no more than 52 pages in length, excluding outside cover and dust cover. Each bimonthly issue of the Journal shall include, but is not limited to the following:

- a. Front cover employing color photograph to illustrate cockatiel(s), provided that finances permit.

A description of the cover bird shall be included in the journal, along with photo credits.

- b. Directories, updated as necessary to show current membership of:
 - (i). The NCS Board of Directors and non-Board appointees.
 - (ii). The NCS Panel of Judges.

(iii). NCS State Coordinators (to be provided by the 2nd Vice President). (N). NCS-affiliated Clubs (to be provided by the 3rd Vice President).

- c. An up-to-date calendar of upcoming NCS-affiliated shows, including show dates and locations, club contact information, show affiliation level and assigned judge, and official hotel, as available (to be provided by the 3rd Vice President).
- d. NCS-show reports as soon as they are provided by the Show-Reports Editor.
- e. A welcome-to-new-members column, with list of new members and city and state of residence, as provided to the Editor by the Membership/Bands Secretary.
- f. Instructions for joining or renewing NCS membership, for ordering NCS-coded leg bands, and for ordering items available through the NCS Sales Store. A description of items available from the Sales Store also shall be included.
- g. On the dust cover, an application form for new or renew membership or change of address, an order form for NCS leg bands and inclusion in the directory of NCS-registered aviaries, and an order form for Sales Store items.

No less than annually, NCS Journal shall include:

- a. Lists to be provided by the NCS Points Registrar, including, but not limited to:
 - (i). Those cockatiels (including color variety, band #, exhibitor, and breeder) earning Champion or Grand champion Status during the preceding calendar year.
 - (ii). A ranked list of the top 20 exhibitors for the calendar year, and the number of points earned by each exhibitor, after this ranking has been announced at the National Show.
 - (iii). A list of novice exhibitors who have graduated to advanced status during the preceding calendar year.
 - (iv). A ranked list of the all-time top 100 exhibitors, as achieved at the end of the calendar year..
 - (v). The membership of the NCS cockatiel Hall-of-Fame, and qualifications and procedures to gain membership in the Hall-of-Fame.
- b. A current list of NCS-registered aviaries (when provided by the Membership/Bands Secretary).
- c. A list of top ten NCS State Coordinator awards for the preceding calendar year (to be provided by the 2nd Vice President).
- d. From the NCS Secretary:
 - (i) A list of all ballots voted by the Board of Directors, and the votes cast by each member of the Board.
 - (ii) Minutes of the annual meetings of the Board of Directors and of the General Members, held in conjunction with the National Cage Bird Show.

The Board of Directors shall have final discretion concerning the Journal and any other Official NCS Publication.

Section 9. **POINTS REGISTRAR.** The Points Registrar shall receive show reports from the judge of each NCS-affiliated show and shall be responsible for recording the championship points earned at each show. The Points Registrar also:

- a. Shall search the points database to provide to the NCS President, NCS Journal Editor, and Internet Online Editor, lists which include, but are not limited to the following:
 - (i). Those cockatiels (including color variety, band #, exhibitor, and breeder) earning Champion or Grand champion Status during the preceding calendar year.
 - (ii). A ranked list of the top 20 exhibitors for the calendar year, and the number of points earned by each exhibitor. This list shall be determined for the preceding calendar year, provided to the President no later than September of the current year so that exhibitor-of-the-year plaques and/or certificates may be obtained and awarded at the National Show, and thereafter this list shall be provided to the Journal Editor for publication.
 - (iii). A list of novice exhibitors who have graduated to advanced status during the preceding calendar year.
 - (iv). A ranked list of the all-time top 100 exhibitors, as achieved at the end of the preceding calendar year.
 - (v). The membership of the NCS cockatiel Hall-of-Fame.
- b. Shall chair the NCS Hall of Fame Program, and shall order NCS Hall of Fame plaques, shall issue Champion and Grand Champion Certificates once a year.
- c. Shall notify each exhibitor as soon as it is determined that one of his /her cockatiels has achieved grand champion status.
- d. Shall sort the database by exhibitor, and shall prepare and mail an annual printout of cumulative points earned, to each exhibitor who has placed at least one bird on the top bench during the preceding calendar year.
- e. Shall answer all correspondence and inquiries on NCS points and qualifications.
- f. Shall ensure electronic backup of all database files pertaining to the Championship Points Registry and shall provide copies of these files to the NCS President and NCS Secretary no less than annually.

Section 10. **POWERS.** The Board of Directors shall be the governing body of the Corporation and be responsible for establishing all matters of general policy; see that the wishes and votes of the general membership are honored; have full responsibility for any funds bequeathed, entrusted or contributed to the Society and shall have charge of the property of the Society and be accountable for it at all times. Any expenses over \$200.00 or outside the normal operation of the Society, shall require a majority vote of the Board of Directors for approval.

Section 11. **VOTING.** Each member of the Board of Directors shall be entitled to no more than one vote on any motion, whether by mailed ballot, electronically transmitted or in-person vote at any Board-of-Directors' meeting. Ballots for voting shall be sent to each Director at the address listed in the Corporation's records by the NCS Secretary. All ballots must be returned to the NCS Secretary within fourteen (14) days of the postmark in order to qualify as a legal vote. Board members unable to attend a board meeting may appoint another board member to vote their proxy. Copies of the appointment of the proxy shall be sent to the Secretary and to the board member named in the proxy. The President will vote only to break a tie vote by the Board of Directors in any simple majority vote. Where a 3/4 (75%) vote is required from the Board by these Bylaws, the President's vote will not be included. Any Director who fails to cast any two (2) board ballots in a calendar year when called upon, shall be considered automatically resigned from office and as a member of the board, unless in the opinion of a majority of the Board of Directors, there are extenuating circumstances. Such exception, however, shall be permitted only once during any given calendar year.

Section 12. **BUDGETS.** The Board of Directors, shall annually receive from the Treasurer, projected annual budgets for each of the Officers, Directors, Committee Chairmen, and Special Projects or Programs of NCS for approval. This composite budget shall be submitted to the NCS Secretary no later than November 1st, and shall be available for discussion at the annual Board of Directors meeting. Supplemental budgets for existing committees, or budgets for committees not yet in existence, may be voted by ballot at a later time.

Section 13. **REPORTS.** Each board member shall be responsible for submitting a concise annual report of the current year's activities for presentation to the general membership at the Annual Meeting. Board members unable to attend this meeting will send this report not later than November 1st to the Secretary so it may be included in the Agenda. Reports will be published in a later issue of the Journal.

Section 14. **TENURE.** The term of office for all elected and appointed board members is two (2) years. All board members shall assume office on January 1st and shall serve until December 31 of the second year of the term. In the event that no successor has been elected or appointed before the expiration of the term, the previous Director shall continue in his/her position as an Acting Director until his/her successor is chosen and a smooth transition can be achieved.

Section 15. **VACANCIES.** A vacancy in any elected or appointed position on the Board of Directors, Judges' Panel Chairman excepted, will be filled by a majority vote of the Board of Directors. The Board- elected successor to the vacant position shall assume that position for the unexpired portion of the term of office. Subordinate Vice Presidents shall temporarily fill any vacant office of President, or superior Vice President, as outlined in Article 4, Sections 3, 4 and 5, until the election of a successor by the Board.

Section 16. **RESIGNATION.** Any Director may resign by delivering his written resignation to the President or Secretary. Such resignation shall be considered accepted upon receipt, unless specified to be effective at some other time, not more than three (3) months in advance. Acceptance of resignation will not be necessary to make it effective unless it so states.

Section 17. **REMOVAL.** After reasonable notice and an opportunity to be heard, any Director may be removed for cause, for failure to perform his/her duties, continued absence or disability or other reason deemed sufficient by a 3/4 majority vote of the Board of Directors. A notice specifying grounds for removal shall be sent in writing to the board and, through the Secretary, to the Director proposed to be removed, prior to any action. Thirty (30) days prior written notice of such grounds and opportunity to be heard by the board from the Director in question shall be considered reasonable notice. The general membership shall have the power to recall any elected officer by a majority vote at the annual meeting of the members.

ARTICLE VI. ELECTIONS

Section 1. **NOMINATIONS.** A Nominations Committee, including Nominations Chair shall be elected by the Board of Directors. To serve on the Nominations Committee an individual must not be a current member of the Board of Directors, nor be seeking elective office in the upcoming term. Candidates for the Nominations Committee shall be nominated by any member of the Board of Directors. The nominee receiving the most votes shall serve as Nominations Committee Chairman. Up to two additional nominees, receiving the second and third largest vote by the Board, shall serve on the committee to assist the Chairman.

- a. The Nominations Committee shall announce in the NCS Journal and Online, not later than April 30 of the election year, the positions to be filled by election. The Nominations Committee shall assist the Society in actively seeking out qualified candidates. The Nominations Chair shall serve as a central point of contact for all interested candidates, and shall inform candidates that no person may run for more than one elective office in a given election.
- b. The Nominations Committee:
 - (i) Shall send a copy of the NCS Bylaws to each candidate.
 - (ii) Shall solicit from the candidate, a signed statement-of-intent indicating that the candidate has read and understands the NCS Bylaws, including the duties of the elective position, is

willing to run for the position, and if elected, will abide by the Bylaws and perform the duties of office, as outlined therein.

- (iii) Shall request from the candidate a brief resume for publication in the NCS Journal, including the candidate's background, interests and qualifications relevant to the office. The candidate's resume must be received by May 30th of the year of election in order to be published in the Journal.
- c. Nominations shall be closed on the May 30th of the year of the election.
- d. The Nominations Chair shall collate and submit for NCS Journal Publication the resumes of each candidate, after insuring that each resume is an appropriate length and is written with positive tone. This compilation shall be sent to the Journal Editor no later than June 30, in order to permit inclusion in the July/August issue of the NCS Journal.

Section 2. **BALLOTS.** The Nominations Chair shall submit a listing of all candidates to the Secretary by September 1, so that the Secretary may prepare embossed and numbered ballots for the election.

Section 3. **ELECTIONS.** On or before October 1st of the year of the election, one (1) ballot shall be mailed to each eligible member (two ballots shall be mailed to dual memberships). The membership database shall be queried to identify voter eligibility, and mailing labels of eligible voters shall be prepared by the Membership/Bands Secretary. Eligible members are those whose dues payments are current and who have been members of the National Cockatiel Society for a minimum of six months. No more than two (2) ballots shall be mailed to the same mailing address unless the Board has received valid written explanation to account for more than a dual membership at the same residence. Votes may be cast only for candidates appearing on the prepared ballot. No write-in votes will be counted. Ballots must be completed and returned by October 15th to the independent accounting firm specified with the ballot; this firm shall be retained by the Board for the purpose of counting the ballots. Ballots postmarked after October 15 will not be counted. Ballots will be counted no later than November 1st of the election year and the accounting firm shall certify the results of the election in writing no later than November 4th to the Chairman of the Nominations Committee, the President and Secretary of the Corporation, including a statement of when and where the ballots were counted. The Secretary shall notify all nominees of the election results and shall submit the results, including the number of votes cast for each office, to the Editor to be published in the January issue of the Journal.

Section 4. **PLURALITY VOTE.** In the event where three or more candidates run for any elective office, the candidate with the highest number of votes will be deemed duly elected to the position by virtue of a special rule thus allowing a plurality to elect.

Section 5. **CONTESTS.** The Nominations Chair shall receive and retain all ballots and return envelopes for a period of two (2) months after election so there can be a recount of the ballots if ordered by the Board of Directors. Any challenges to the election must be made in writing to the Nominations Committee and shall specify the nature of the challenge. The judgment of the Board of Directors shall be by majority vote and shall be final. No challenge may be brought to an election after January 1 following the election.

ARTICLE VII. JUDGES' PANEL

Section 1. **MEMBERSHIP.** A retired or inactive judge, who was a judge in good standing at the time of retirement from judging, shall be granted status as an NCS Judge Emeritus. Emeritus Judges shall be listed in the NCS Journal and on www.cockatiels.org but shall not vote on matters in which the Judges' Panel may be called upon to vote.

a. **ELECTION TO THE PANEL.**

(i) **QUALIFICATIONS.** An applicant judge must:

1. Be 21 year of age or older.
2. Have been a member of NCS for a minimum period of three (3) years.
3. Have integrity in the community and the fancy, supported by letters of reference from two (2) members of the Judges' Panel, and the applicant's

NCS State Coordinator (if available).

4. Have bred and exhibited cockatiels in the NCS, achieving a minimum of two (2) NCS grand champions or one (1) NCS grand champion plus three (3) NCS champions, or five (5) NCS champions. Band numbers of qualifying birds must be provided by the applicant and qualification must be verified by the Points Registrar.
5. Have served as an NCS Show Secretary in at least one (1) NCS show and as an NCS Show Steward, including classification of entries, in at least two (2) NCS Shows.

(ii) **APPLICATION PROCESS.** To be elected to the Judges' Panel, an applicant judge shall:

1. Submit formal application to the Chairman of the Judge's Panel, with an initial application fee, set by the Board of Directors and pay the final application fee (set by the Board of Directors) after the applicant has fulfilled all of the qualifications covered in Section 1. **Election to the Panel.**
2. Successfully complete an examination and training process:
 - a. A written examination. This examination shall be administered and proctored by the Judges' Panel Chairman or his/her designated Panel representative, and shall be turned in to the Chairman, directly or through the Chairman's representative, upon completion of the exam.
 - b. Three judging apprenticeships. Each apprenticeship shall include judging of a division or a complete show having a minimum of fifteen (15) entries. At least one of these apprenticeships must include a division or a complete show with a minimum of thirty (30) entries. The three apprenticeships must be under three different NCS judges, arranged and scheduled by mutual agreement of the applicant and the judges. Each judge supervising an apprenticeship must submit a letter to the Judges' Panel Chairman indicating that the performance of the Apprentice Judge was acceptable.
 - c. A graded workshop, if such has been established by the Judges' Panel.
- a. After successful completion of the examination and training process, be granted probationary admission to the Panel by a majority vote of the Judges' Panel.
- b. The probationary period shall be the time until the applicant has judged two (2) NCS shows. Absent the filing of any grievances against the applicant during this probationary period, final admission to the Judges' Panel shall then be automatic.

WAIVERS TO ADMISSION REQUIREMENTS. In the event that an applicant judge has achieved qualifications and/or judging experience in another society, be it a cockatiel or non-cockatiel society, a waiver may be granted only to accept such qualifications and/or judging experiences as partial or complete fulfillment of the qualifications set forth in this Article, Section 1.a. (i) (d) and 1.a. (i) (e) or equivalent and the training and examination process set forth in this Article, Section 1 .a.(ii) (b). The specific terms of such waiver shall be put to ballot and shall require a majority vote of approval by the Judges' Panel and a majority vote of approval by the Board of Directors.

ANNUAL RE-CERTIFICATION OF NCS PANEL JUDGES. To remain an active member of the Judges' Panel each judge shall:

- a. Pay an annual licensing fee, as set by the Board of Directors.
- b. Know, abide and judge by the *NCS Show Standard of Excellence*, by the *NCS Judges' Panel Rules and Code of Ethics*, and by currently approved NCS judging procedures.

Return copies of all show reports to the Points Registrar, Show Reports Editor, and Judge's Panel Chairman postmarked within fourteen (14) days of each show judged. Judges failing to return reports on time will be placed on inactive status, which will result in loss of judging privileges for the following year. Any exceptions for tardiness for more than one show report a year must be reviewed by the Judges' Panel Chairman for recommendation to the NCS Board of Directors.

(iv). Shall meet any and all NCS requirements for continuing education, as may be established by the Board of Directors. Such requirements may include but shall not necessarily be limited to: (a) periodic participation in a graded Judges' Workshop and/or (b) periodic participation as an exhibitor of one's own bred-and-banded cockatiels in NCS shows. Such requirements shall be specified in the *NCS Judges' Panel Rules and Code of Ethics*, which shall be included within the official *NCS Handbook*.

c. **GRIEVANCES AND REMOVALS.** Grievances pertaining to possible violation of judging ethics or procedures shall be submitted to the Board of Directors and referred to the Ethics Committee in accordance with Article II, Section 5.b.

Section 2. **JUDGES' PANEL CHAIRMAN.** The Judges' Panel Chairman shall be a National Cockatiel Society Panel Judge in good standing and shall be elected by a majority vote of the NCS Judges' Panel. The Judges' Panel Chairman shall, according to the rules and regulations set forth by the Board of Directors, be responsible for overseeing all matters pertaining to NCS Panel Judges. He/she shall chair the annual Judges meeting to be held at the National show. He/she shall assist the First Vice President in the updating of the *NCS Handbook*, when requested, by providing current changes, such as new mutations, classes, judging rules, etc. The Judges Panel Chairman shall serve two (2) years to run concurrently with the elective term.

Section 3. **JUDGES' PANEL SECRETARY.** The Judges' Panel Secretary shall be an NCS Panel Judge in good standing appointed by the Chairman of the Judges Panel. The Secretary of the Judges Panel shall maintain the files for the Panel, be responsible for sending out the voting ballots to each member of the Panel, receive their votes and report their results back to the Panel on a timely basis, shall keep the minutes of the annual Judges meeting; shall receive and direct all communications to their proper channels; and shall answer general correspondence and keep the Chairman of the Judges' Panel informed of any new developments.

Section 4. **NATIONAL SHOW JUDGE.** The National Show Judge is appointed by the Board of Directors of the National Cage Bird Show (NCBS). Nominees for consideration by the NCBS Board shall be presented to the NCBS Board in accordance with policies and procedures set by the NCBS Board. The requisite number of nominees shall be elected by the NCS members in attendance at the NCS Annual Business Meeting. Judges eligible for election to the slate of NCBS nominees must be full (non- probationary) members of the NCS Judges' Panel. It is considered an honor to judge the National show; the NCS Board of Directors each year will set the amount that NCS will pay towards the National Judge's expenses.

Section 5. **VOTING.** Each member of the NCS Judges' Panel shall be entitled to one vote on any motion presented before the Panel.

- a. Voting ballots shall be sent to each NCS Panel Judge at the address listed in the Corporation's records by the NCS Membership Secretary. All ballots must be returned to the NCS Judges' Panel Secretary within fourteen (14) days of the postmark in order to qualify as a legal vote. Any Panel Judge who fails to cast any two (2) panel ballots when called upon shall be automatically placed on inactive status with judging and voting privileges revoked for the following year, unless in the opinion of a majority of the NCS Judges' Panel and a majority of the NCS Board of Directors, there

are extenuating circumstances. Such exception, however, shall be permitted only once during any given calendar year.

Section 6. **INACTIVE STATUS.** Any NCS Panel Judge placed on inactive status will still maintain their listing in the NCS Journal and on the NCS Website, with the notation of the change in their status published, until such time as they are restored to their former active status.

ARTICLE VIII. OTHER APPOINTED POSITIONS/COMMITTEES

Section 1. **STATE COORDINATORS.** State Coordinators shall be appointed by the State Coordinators Chairman (NCS 2nd Vice President) after approval by the Board of Directors.

- a. A State Coordinator shall reside within the state he/she represents and shall work with and assist the Coordinator's Regional Director to promote the National Cockatiel Society within his/her state and nearby states, particularly those without a currently assigned State Coordinator:
 - (i) A State Coordinator shall make local fanciers aware of the existence, activities and purposes of the NCS, and shall actively work to solicit new members for the Society.
 - (ii) A State Coordinator shall provide leadership within his/her state by attending local club meetings, attending some shows, being able to relate the NCS Standard and club merits to all concerned, and by striving to be aware of any local, state or federal laws which may be considered detrimental to cockatiels and aviculture in general.
 - (iii) A State Coordinator shall encourage ethical and constructive conduct between our members and fellow aviculturists.
 - (iv) Each State Coordinator must request reappointment annually and must support such request by completion and return of an annual report of activities to the Chairman of the State Coordinators.

Section 2. **NCS SALES STORE MANAGER.** The NCS Sales Store Manager shall be responsible for all aspects of Sales Store Management The Sales Store Manager shall:

- a. Maintain an adequate Sales Store inventory of
 - (i) NCS letterhead stationary, NCS application forms, NCS cockatiel information brochures, judges' show report forms, and other materials as may be approved by the Board of Directors.
 - (ii) Items offered for sale to general members.
- b. Retain an archive of back issues of the NCS Journal and make available for sale or for NCS promotional programs, those issues for which an excess inventory exists.
- c. Produce promotional materials or advertisements of items for sale, to be published in the NCS Journal and posted on www.cockatiels.org. Produce a current price list of all available items and a Sales Store Order form suitable for publication in the Journal and on www.cockatiels.org.
- d. Submit copies of all invoices to the Treasurer for timely payment.
- e. Maintain detailed records of all Sales Stores Income and Expenses, and provide a detailed annual financial statement to the Board. Such statement shall include income, expenses, changes in inventory and net profit or loss.

Section 3. **AUCTION COMMITTEE.** The Auction Committee shall be responsible for all aspects of the annual NCS Auction held at the National Cage Bird Show. Duties shall include the solicitation of items for auction,

provision for transport and collection of donated items at the Show site, and arrangements for the conduct of the Auction, per se.

Section 4. **NCS SHOW REPORT EDITOR.** The Show Report Editor shall receive the "Editor's Copy" of each show report from the Judge of each NCS show, shall type each show report in electronic format in a timely manner, and shall provide electronic copies of each report to the NCS Journal Editor and the Internet Online Editor for publication in the Journal and posting on www.cockatiels.org.

Section 5. **NCS BYLAWS CHAIRMAN.** The Bylaws Chairman shall be responsible for preparing and retaining in electronic format, the currently approved NCS Bylaws, incorporating amendments when approved by the Board of Directors and General Members.

Section 6. **ETHICS COMMITTEE.** The Ethics Committee shall receive, evaluate, and make recommendations to the Board regarding any and all grievances, in accordance with Article II, Section 5.b.

Section 7. **PARLIAMENTARIAN.** The Parliamentarian shall assist and advise the President and the Board of Directors in the orderly functioning and conduct of Corporation meetings and procedures.

Section 8. **SPECIAL DELEGATES.** Special Delegates shall include but are not limited to two (2) AFA Delegates and one (1) Specialty Club Liaison to the National Cage Bird Show (NCBS). These Special Delegates shall act as NCS liaison to the respective organization and shall report all newsworthy communications to the NCS Board of Directors and the general membership on a timely basis. Such communications to the general membership shall be through the NCS Journal and at the Annual Meeting of the members. The Specialty Club Liaison to the NCBS shall be responsible for soliciting Section sponsors for the NCBS catalog.

Section 9. **GEORGIA RESIDENT NCS AGENT.** The Georgia Resident NCS Agent shall be a resident of the state of Georgia in which NCS is incorporated. This agent shall complete and submit the "Corporation Annual Registration" form and accompanying fee and shall provide a copy of the completed form to the NCS Treasurer.

Section 10. **SPECIAL ADVISORS.** Special Advisors such as Legal Counsel: Accountants Special Representatives, and other agents as may be needed from time to time may be appointed as needed.

Section 11. **INTERNET ON-LINE EDITOR.** The Internet On-line Editor shall oversee all aspects of the NCS Internet site (www.cockatiels.org), and shall possess the computer skills, equipment, and software necessary for the task, including knowledge of computer graphics, html/Java/style sheets, e-mail and web accounts, site promotions, and other upgraded means of maintaining and enhancing a website. The Editor:

- a. Shall maintain menu Directories, updated as necessary to show current membership of:
 - a. The NCS Board of Directors and non-Board appointees.
 - b. The NCS Panel of Judges.
 - c. NCS State Coordinators (to be provided by the 2nd Vice President).
 - d. NCS-affiliated Clubs (to be provided by the 3rd Vice President).
 - e. The directory of NCS-Registered Aviaries (when provided by the Membership/Bands Secretary).
- b. Shall maintain an up-to-date calendar of upcoming NCS-affiliated shows, including show dates and locations, club contact, information, show affiliation level and assigned judge, and official hotel, as available (to be provided by the 3rd Vice President).
- c. Shall post NCS-show reports as they are provided by the Show-Reports Editor.

- d. Shall appoint consultants to address questions and contribute articles on bird care, avian medicine, genetics, breeding, and pet care.
- e. Shall post members' business card ads.
- f. Shall comply with requests to establish reciprocating internet links between www.cockatiels.org and NCS –affiliated clubs' websites, and reciprocating links between www.cockatiels.org and NCS-members' cockatiel-related websites, when active membership status has been confirmed by the Membership/Bands Secretary. Sites which do not have a reciprocating link back to www.cockatiels.org will not be accepted.
- g. Shall not use www.cockatiels.org to espouse views on NCS political issues, shall not endorse, directly or by implication, any particular candidate running for NCS election, and shall not express negative statements concerning any NCS member. The Internet Online Editor shall be responsible for assuring that all material accepted for posting on www.cockatiels.org is in compliance with this policy.
- h. Shall work in coordination with the Fundraising and Advertising Chair to secure commercial sponsorship and/or advertising for the website, if sponsorship and/or advertising is approved by the Board of Directors.
- i. Shall provide the President with the password for the website and shall provide electronic backup copies of the complete contents of www.cockatiels.org to the NCS President and NCS Secretary on a quarterly basis.

Section 12. **FUNDRAISING/ADVERTISING CHAIR.** The Fundraising and Advertising Chair shall be responsible for overseeing all NCS fundraising projects with the exception of the Annual Auction. The Fundraising and Advertising Chair:

- a. Shall conduct two or more NCS Raffles each year
- b. Shall coordinate efforts with the Journal Editor and Internet On-line Editor to solicit advertising for the Journal and NCS Website, subject to approval by the Board of any such advertising.
- c. On a timely basis, shall send advertising copy to the Journal Editor or Internet Online Editor, respectively, and shall send all monies received to the Treasurer.
- d. Prior to the Journal Editor's publication deadline, shall send a bimonthly statement listing advertisements to be included in the next issue of the Journal, with verification of payments received, to the Journal Editor and the Treasurer.

Section 13. **ADDITIONAL POSITIONS/COMMITTEES.** Additional positions or standing Committee Chairman, including, but not limited to those defined in these Bylaws, but excepting the Nominations Committee, may be appointed as needed by the President, with approval of the Board of Directors. Committee Chairmen, the Nominations Committee excepted, are responsible for appointing any additional members of their committees. All appointees shall submit a budget for their office to the Treasurer by October 1st each year. Said budget shall be subject to Board approval.

Section 14. **TENURE.** All appointed Officers, Committees, Delegates, Special Advisors, etc. shall serve a term of two (2) years until a successor is appointed. Tenure will be considered expired at the close of the elective term. All appointed officers shall assume office on January 1st or as soon thereafter as approved by the Board of Directors. Appointed officers may be re-approved to the same office they currently hold and there shall be no limit on the number of successive terms an appointed officer may hold.

Section 15. **RESIGNATION.** Any appointed Office, Committee Member or Chairman, Delegate, Special Advisor, etc. may resign by delivering his/her written resignation to the NCS President or NCS Secretary. Such resignation shall be considered accepted upon receipt, unless specified to be effective at some other time not more than three (3) months in advance. Acceptance shall not be necessary to make it effective unless it so states.

Section 16. **REMOVAL.** After reasonable notice and opportunity to be heard, any Appointed Officer, Committee Member or Chairman, Delegate, Special Advisor, etc. may be removed for cause; for failure to perform his duties, continuing absence or disability, or any other reason deemed sufficient by a three- quarters (3/4) majority vote of the Board of Directors. A written notice specifying grounds for removal outlining an opportunity to be heard, shall be sent to the Board of Directors and the Appointed Officer proposed to be removed at least thirty (30) days prior to any action.

Section 17. **RESPONSIBILITY.** Committee responsibility may be expanded or limited by the Board of Directors as it deems appropriate in its sole discretion.

ARTICLE IX. EXECUTION and RECEIPT of PAPERS

Except as the Board of Directors may otherwise authorize, all deeds, contracts, checks, drafts, leases, transfers, bonds, notes, legal documents and other obligations made, accepted or endorsed by the Corporation, shall be signed by the President or Immediate Past President and by the Treasurer. All checks and other papers received by the Society should be made out to the "National Cockatiel Society".

ARTICLE X. USE of CORPORATION NAME

Section 1. **AUTHORITY.** The Corporation shall not be responsible for the unauthorized use of its name or any unauthorized statements or actions taken on its behalf.

Section 2. **USAGE.** The name of the Corporation shall not be used in connection with any other purposes except those explicitly stated in the Article 1, Section 2 of these Bylaws.

ARTICLE XI. AUDIT OF BOOKS

Provisions shall be made by the Board of Directors for an annual audit of the accounts of the Treasurer, either by a committee of Directors, or an accountant retained by the Board for the purpose of such audit. The results of the audit shall be reported to the Board of Directors and submitted for publication in the following NCS Journal.

ARTICLE XII. PERSONAL LIABILITY and INSUFFICIENT FUNDS

Section 1. The members, directors and officers of the Corporation shall not be held personally liable for any debt, obligation or liability of the Corporation. All persons, corporations or other entities contracting with, extending credit to, or having any claim against the Corporation, may only look to the funds and property of the Corporation for payment of any such claim or contract, for the payment of any debt, damages, judgment or decree, or for any money that may otherwise become due or payable to them from the Corporation.

Section 2. **INSUFFICIENT FUNDS.** In the extreme event that the Corporation's assets and funds prove insufficient to meet the liabilities of the Society, the Board of Directors shall have the authority to ask each member of the Corporation for the sum of three dollars (\$3.00) in order to cover the costs to continue to run the Society for that year.

ARTICLE XIII. AMENDMENTS, RULEMAKING and PARLIAMENTARY AUTHORITY

Section 1. **AMENDMENTS.** Amendments to these Bylaws shall be proposed in writing and directed to the Society President who shall ask the Secretary to inform the Board of Directors of the motion(s) to amend. All proposed amendments to the Bylaws must go through the Board of Directors and be approved by that body prior to being presented to the general membership at the Annual Meeting for final voting by the quorum of members present.

Section 2. **RULEMAKING.** The Board of Directors may, from time to time, promulgate rules, regulations and policies in expansion and for the clarification of, but not in contraction or contradiction to these Bylaws. When adopted, such rules shall govern the orderly functioning of the Corporation.

Section 3. **PARLIAMENTARY AUTHORITY.** Except as stated in these Bylaws, all meetings of the National Cockatiel Society shall be governed by parliamentary rule as contained in Robert's Rule of Order (Revised).

ARTICLE XIV. INTERPRETATION and CONFLICT

Section 1. **INTERPRETATION.** In the event there shall be two interpretations of any part of these Bylaws, one which would be illegal or invalid, and another which would be legal or valid, then the interpretation which would be legal and valid shall be used. To any legitimate controversy to the interpretation of any part of these Bylaws, the decision of the Board of Directors to the proper interpretation of those parts in controversy shall be final and binding.

Section 2. **CONFLICT.** In the event that any part of these Bylaws shall conflict with the Articles of Incorporation, then the provisions of the articles of Incorporation in conflict shall be valid. In the event that any part of these Bylaws shall conflict with any other part of these Bylaws, then the conflicting provision containing the stricter provision shall be valid. In the event any part of these Bylaws shall conflict with the purposes of NCS, then the conflict shall be resolved in favor of the interpretation carrying forth the purposes of NCS. In the event that any part of these Bylaws might disqualify the Corporation from maintaining status as an organization described in Section 501 (c) (3) of the Internal revenue Code, then such part shall be null, void and of no force and effect, to the extent necessary, so that the Corporation will be an organization as described in Section 501 (c) (3).

ARTICLE XV. DISSOLUTION

If, on the dissolution of the Society there remain, after the payment of all Society debts and liabilities, any assets or funds, they shall be contributed to the American Federation of Aviculture Research Fund, or in the event this fund no longer exists, upon the recommendation of the Board, to some other non-profit avian research program. These Bylaws were written and prepared by Linda S. Rubin, Chairman of the Bylaws Committee, and approved by the Board of Directors on November 17, 1984 at the Annual Board Meeting and by the General Membership on May 24, 1985.

Revision to incorporate all amendments, deletions and additions to these Bylaws was prepared by Jan Albert, Chairman of the Bylaws Committee, February 1990.

Revision to update and incorporate all amendments, deletions and additions to these Bylaws was prepared by Nancy Rocheleau, Chairman of the Bylaws Committee, February 1998.

Revision to update and incorporate all amendments, deletions and additions to these Bylaws was prepared by Nancy Rocheleau, Chairman of the Bylaws Committee, January 1999.

Revisions to update and incorporate all amendments, deletions and additions to these Bylaws was prepared by Ian Bishop, NCS Treasurer, May 2000.

Revisions to update and incorporate all amendments, deletions and additions to these Bylaws was prepared by Jan Bishop, NCS Treasurer, December 2000.

Revisions to update and incorporate all amendments, deletions and additions to these Bylaws was prepared by Keith Reimer, NCS 1st Vice President, November, 2001.

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Revisions to update and incorporate all amendments, deletions and additions to these Bylaws were prepared by Linda S. Rubin, NCS Parliamentarian, and incorporated by Julia H. Allen, NCS President, August 2003.”

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Revisions to update and incorporate all amendments, deletions and additions to these Bylaws were prepared by Julia H. Allen, NCS President, and incorporated by Julia H. Allen, NCS President, November 2005.”

Revisions to update and incorporate all amendments, deletions and additions to these Bylaws were prepared by Alan W. Mitchell, Chairman of the Bylaws Committee, May 2007.

Revisions to update and incorporate all amendments, deletions and additions to these Bylaws were prepared by Alan W. Mitchell, Chairman of the Bylaws Committee, January 2008.

Revisions to update and incorporate all amendments, deletions and additions to these Bylaws were prepared by Alan W. Mitchell, Chairman of the Bylaws Committee, January 2009.

Revisions to update and incorporate all amendments, deletions and additions to these Bylaws were prepared by Philip F. Feret Chairman of the Bylaws Committee, February 2010.